



## Notes of meeting

<b>CHAIR:</b>	Ingrid Fisher (IF)
<b>MEETING:</b>	AXS Programme Board
<b>DATE:</b>	28 <sup>th</sup> January, 2008
<b>VENUE:</b>	Knightshayes, Larkbeare House, Exeter.
<b>ATTENDEES:</b>	Dave Roberts (DR), Richard Newton-Chance (RNC), Tim Leishman (TL), Alison Lewis-Smith (ALS), Debbie Pritchard (DAP), John Davey (JD), Kathy Beechen (KB), Martin Spragg (MS), John Shaw (JS)
<b>APOLOGIES:</b>	Paul Jones (PJ), Dillon Hughes (DH), Cheri White (CW), Kev Peers (KP), Stuart Cavin (SC)
<b>GUESTS:</b>	Claire Wright (CW), Gareth Poole (GP)

ITEM	DETAIL	ACTION/BY WHOM
Comings and goings	<p>Robert Weeks will be leaving role of ContactPoint Implementation Manager. Recruitment is underway. Stuart Cavin will be replaced by Jackie Hawley to represent the Police.</p> <p>Thanks to both for their contributions to the programme.</p>	
Minutes and Matters arising	<p>Noted that a core principle is that the transition from <i>school action to school action plus</i> will trigger a CAF needs to be added to the Risk Log as this transition is currently inconsistent within schools</p> <p>Candle charts handed to members providing detail of CAFs. This will be updated with cleansing of data source for next board meeting.</p> <p>Information Governance to be sited with Children's Trust.</p>	<p>Add to risk Log/TL</p> <p>Add to forward planner for consideration/DAP</p>



ITEM	DETAIL	ACTION/BY WHOM
	<p>During the presentation it was noted that:</p> <ul style="list-style-type: none"> <li>i) The report is in its final DRAFT form.</li> <li>ii) Many of the suggested recommendations are under development currently.</li> <li>iii) A sense of the top few 'critical' actions would help to set priorities.</li> <li>iv) There is a need to reinforce that the CAF is more appropriate for lower level of need and should be initiated when the young person initially 'presents'.</li> <li>v) That it is having little or no impact on high end cases.</li> <li>vi) That this integrated working model should be the methodology for changing how children's services are delivered.</li> <li>vii) The board would benefit from learning in other authorities.</li> <li>viii) School nurses were asked to attending TAC meetings arranged by the School and the appropriate 'consent to share information' was gained.</li> <li>ix) That the LP function is starting to 'pick up' in Health practitioners.</li> <li>x) That the additional paperwork requirement needs to be addressed and that existing assessment processes needed to be replaced/reviewed.</li> <li>xi) That there shouldn't be the reliance on the pathway coordinator role in acting as LP and/or completing the assessment when AXS is rolled out.</li> <li>xii) Clarity of the voluntary sector engagement in contributing to the evaluation findings.</li> <li>xiii) Reference was made to Devon's 'Fair Access to Carers Breaks' scheme in relation to EBHLP.</li> <li>xiv) That BHLF funding merely 'plugs a gap' and is seen as 'just extra'.</li> <li>xv) Newcastle University national evaluation report due early 2008 is deferred until October to allow for further evidence.</li> </ul>	<p>Electronic copy of the evaluation report to be sent to Board members/TL</p> <p>Further consideration to priority/OPM</p>

ITEM	DETAIL	ACTION/BY WHOM
	xvi) Clarity needed over the difference between a TAC meeting and a CIN meeting. xvii) Section 17 budget under review to assess whether some can be directed to preventative work. xviii) Next steps - feedback and questions to DR by 15/02/08.	Provide clarity to board/DR  Review report and provide questions/feedback to DR by 15 February 2008/ALL
4. Key Messages	<u>Evaluation</u> <ul style="list-style-type: none"> <li>• Report received and being scrutinised by partner agencies</li> <li>• Positives messages were welcomed</li> <li>• Recommendations will be prioritised and turned to Action Plans</li> </ul> <u>ContactPoint</u> <ul style="list-style-type: none"> <li>• Deployment slot still remains unclear.</li> <li>• National activity in strengthening security arrangements is supported by Devon</li> <li>• High priority local data sources identified.</li> </ul>	
	<p>Next meeting: 10 March 2008            Time: 2.00 to 4.00            Venue: Exe Room, Larkebeare, Topsham Road, Exeter.</p> <p>Board members agreed to the proposed dates for 2008 on a six weekly cycle, all Mondays, avoiding half term/Bank Holidays to run from 2-4pm in Exeter</p> <ul style="list-style-type: none"> <li>▪ 10 March 2008</li> <li>▪ 28 April 2008</li> <li>▪ 9 June 2008</li> <li>▪ 14 July 2008</li> </ul>	

Tim Leishman 6/02/08