

Notes of meeting

CHAIR:	Miles Hapgood (MH)
MEETING:	AXS Programme Board
DATE:	24 th November, 2008
VENUE:	Castle Drogo Room, Larkbeare House, Exeter.
ATTENDEES:	Dave Roberts (DR), Tim Leishman (TL), John Davey (JD), Dave Simpkins (DS), Val Smith (VS), Steve Beaty (SB) Dillon Hughes (DH), Sue McGrath (SM), Mark Jubby (MJ)
APOLOGIES:	Cheri White (CW), John Shaw (JS), Claire Rockcliffe (CR), Alison Lewis-Smith (ALS), Paul Jones (PJ), Julie Bannon (JB), Andy McClenaghan (AM), Diane Demeger (DD), Heather Colbeck (HC)
GUESTS:	Katherine Jones (KJ)

ITEM	DETAIL	ACTION/BY WHOM
Minutes and Matters Arising	<p>Items either covered on agenda are to be added to forward planner.</p> <p>Noted that there are fewer CAFs being done in Early Years.</p>	Julie Bannon to provide report back to next meeting regarding HR /unions / national picture.
General update from Chair	<p>Annual performance assessment. It was noted that recent inspection of CYPS identified the implementation of CAF to be behind national expectations. Future inspections will see more scrutiny.</p> <p>Facilitated feedback from CYP, families and staff who are or have been engaged in the CAF process is very positive.</p> <p>APA preparation / engagement with CYPS SLG has resulted in 3 strands of work:</p>	Proposals to go to SLG in December. Formal Planning to follow

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	<p>1) <u>Partners to be actively engaged.</u> Clear plans of embedding the CAF into service pathways. Links for priority includes:</p> <ul style="list-style-type: none"> • 0-4 take up • Adolescents • JAS CSN • Stepping stones <p>2) <u>Greater Involvement in LP / Assessment</u> Specifically qualified social working at L2. The model of CCW in two secondary schools is being reviewed / lessons learnt.</p> <p>3) <u>Move from Collaborative approach to managed networks</u> Principles of 3 areas; northern, southern, eastern. Further work to understand who can put in what contribution.</p> <p>There is a general understanding of the 'AXS language', but Schools Community are raising through the Heads Liaison group that a disproportionate amount of resource is falling to schools and noted that schools' engagement is not consistent as pastoral provision is handled differently, which will need strong leadership from CYPs and AW.</p> <p>The remodelling of Children's Trusts will have a greater legislative influence on IW.</p> <p>Noted that at this point, a formal advocacy service is not provided throughout the CAF process, the process is firmly focused on 'doing with' not 'being done unto'.</p>	<p>endorsement of the 3 strands in principle. Update next board/MH.</p> <p>DAPH are undertaking a survey of primary schools to base line this level of involvement.</p> <p>Discuss off line /DR, DH</p>
Highlight report	<p>Points to note include:</p> <p>i) Remaining 4 AXS clusters, Clyst Vale, Ottery St Mary & Sidmouth; Teign Valley & South Dartmoor; Ivybridge; Torrington & Holsworthy have training courses scheduled throughout January to March.</p> <p>ii) IW toolkit slippage due to resource shortfall. Informal launch to board January 19th 09.</p>	<p>Send phase map to board members /TL</p>
ContactPoint Presentation	<p>Noted that the Readiness Assessment carried out put Devon behind schedule but a further assessment with targeted work has brought us in line (and in part ahead) with DCSF expectations. Shielding timescales were shared with the board</p>	<p>Provide CPT reminder briefing note to board /DD Jason Allen to contact DH regarding YP whose</p>

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	with the assurance the appropriate engagement of partners through LSCB is in hand.	photos are not to be used.
Information Sharing - Presentation	<p>Update on IS delivery framework provided areas of action including:</p> <p>i) <u>Leads to form working group</u> from partners identified</p> <p>ii) <u>Monitoring responsibilities</u> to ensure we use learning of good and bad practice. Risk and Incident reporting are included.</p>	<p>Board members to inform their respective leads that KJ will make contact/ALL Consider including in IW toolkit or bulletin/TL</p> <p>A plea that training in Information Sharing is lined up with other training courses/TL</p>
Partnership	<p>AXS for adolescents. A verbal update was provided. A survey of current 'panel' arrangements within secondary school pastoral systems is underway to provide clarity of school based practice to better inform escalation routes to other pathways. Noted that there must be provision to meet need following escalation.</p>	<p>Development of an outline process flow for next board. Then to DASH executive/ DR, DH, JD, MJ, PJ</p>
School Engagement	<p>More formal engagement through DAPH and Heads Liaison Group. Seeking clarity on how best to respond to individual schools and trade union queries / complaints regarding engaging in AXS.</p> <p>Noted that awareness training to small schools is more credible if performed by experienced staff.</p>	<p>Seek clarity of the national picture from JB/MH. Link to the DAPH run survey/DR, MH, PJ</p>
Partnership Agreement	<p>Broad agreement by members to the approach. Some feedback included:</p> <p>Connexions - Plain English</p> <p>Police -</p> <p>DYS - Clarity of the role of Traded Services</p> <p>YOS - More clarity under prevention and post statutory intervention.</p> <p>CC - Clause written into contracts from 2009. Clarity of Early Years advisors (DES) to be considered.</p> <p>Schools - To link in through ESS core offer.</p> <p>Vol - Absent</p>	<p>Draft Information Sharing section to be included into partnership agreement/KJ</p> <p>Discuss with HC/TL</p>
	<p>Next meeting: 19th January, 2009</p> <p>Time: 2.00 to 4.30</p> <p>Venue: Larkebeare, Topsham Road, Exeter.</p>	

Tim Leishman 09/12/08