

To: Members of the Devon Children's Trust
Board
(See below)

Date: 13 September 2007
Please ask for: Peter Stiles

Phone: 01392 382289
Fax: 01392 382286

Email: Peter.stiles@devon.gov.uk

Our ref:

DEVON CHILDREN'S TRUST – BOARD MEETING
Thursday 20 September 2007

A meeting of the Board of Devon Children's Trust will be held on the above date from **11.30am to 1.30pm** at County Hall, Exeter to consider the following matters.

The meeting will be followed by a buffet lunch.

PLEASE NOTE THAT THE MEETING IS NOW OPEN TO THE PRESS AND PUBLIC

A G E N D A

1. Apologies for Absence
2. Minutes of the meeting held on 12 July 2007, attached (Page 6).
3. Annual Performance Assessment (APA) (10 mins)
Anne Whiteley to report.
4. Impact of an Exeter Unitary Authority (10 mins)
Anne Whiteley to report.
5. "Care Matters – Time for Change" – White Paper on Children in Care (10 mins)
Paper attached (Page 11) – Anne Whiteley/Debbie Pritchard.
6. Hear By Right (45 mins)
Rahila Henderson, Youth Participation and Democracy Worker, CYPS to work with the Board on developing the active involvement of children and young people in the Children's Trust.
7. Children with Special Needs (10 mins)
(a) Joint Strategic Review of Health and Social Care Needs - Jenny McNeill, Assistant Director of Strategic Development, Devon PCT to report.

(b) Commissioning of Services for Children with Special Needs – Paper to follow – Brian Grady, Commissioning and Procurement Manager, CYPS.

(c) Honeylands Review - John Shaw, Head of Service, Children with Special Needs to report.

8. Devon Strategic Partnership and Local Area Agreement (5mins)

Briefing note attached (Page 19) - Roland Pyle, Policy Development Officer, DCC.

9. Children and Young People's Plan 2008 – 2011 (10 mins)

Paper attached (Page 21) - Debbie Pritchard.

10. Children's Trust Board Meeting Dates

(a) Next Meeting

To note that the next meeting will be held on Thursday 15 November 2007 (11.30am – 1.30pm)

(b) Meetings during 2008

To note that meetings will be held on the following dates:

3 January
28 February
15 May
10 July
25 September
13 November

(all Thursdays from 11.30am – 1.30pm at County Hall followed by lunch)

11. Public Questions

Copy of the arrangements for Public Questions appended to this agenda.

12. Any Other Business

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Declaration of Interests

Further to the letter accompanying the agenda, Board Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item

Board Membership

Mary Nisbett	Independent Chair
Phil Norrey (<i>or his representative</i>)	Chief Executive, Devon County Council
Cllr John Smith	Executive Member, Children & Young Peoples Services – DCC
Cllr Nick Way	Executive Support Member, Schools – DCC
Cllr Hugo Barton	Executive Support Member, Social Care - DCC
Anne Whiteley (<i>or her representative</i>)	Director of Children & Young People's Services - DCC
Dr Kevin Snee (<i>or his representative</i>)	Chief Executive, Devon Primary Care Trust
Dr Virginia Pearson	Director of Public Health, Devon Primary Care Trust
Marguerite Shapland	Non-Executive Representative of Devon PCT Board
Debbie Pritchard	Children's Trust Programme Director
Nomination Awaited	Devon Local Safeguarding Children Board
Dr Stella Imong	Clinician nominated by the PCT
Faith Butler	Devon Association of Governors
David Tall	
Bruce Pollit (<i>interim rep</i>)	Parents of Early Years Children
Nominations awaited	
Nichola Winstanley	Parent Carers
Jeannette Kemlo	
Chris Roberts	Learning and Skills Council
Jenny Rudge	Chief Executive, Connexions Cornwall and Devon
Nicola Bulbeck	Devon District Councils
Cllr Alan Connett	
Judith Wright	Voluntary Sector:
Kathy Beechen	Early Years & Primary Phase
	Youth Services
Eelke Zoestbergen	Devon & Cornwall Police Authority
Supt Ian Curtis	Devon & Cornwall Constabulary
Garry Ferrand	Devon and Somerset Fire & Rescue Service
Juliet Doswell (<i>Acting Diocesan Director of Education</i>)	Faith Communities
Penny Mathers - <i>Observer</i>	Government Office South West

Car Parking and Security

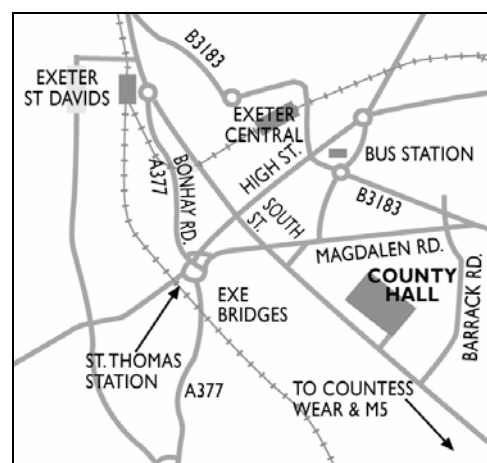
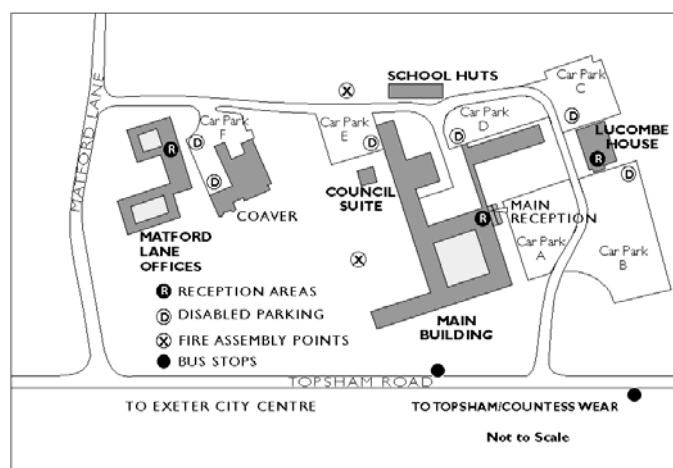
All visitors to the Committee Suite are requested to report to Main Reception. If arriving by car please enter the campus via the Topsham Road entrance where there is limited allocated visitor parking (Car Park A). Access to the parking area is by video/audio intercom. There is limited off-street car parking around the County Hall campus. Public car parking can be found at the Cathedral Quay or Magdalen Road Car Parks (approximate 20 minutes walk).

Access to County Hall and Public Transport Links

Bus Services K, T and S operate from the High Street to County Hall (Topsham Road). To return to the High Street use Services K, T and R. Local Services from Dawlish, Teignmouth, Newton Abbot, Exmouth, Plymouth and Torbay all stop in Barrack Road, approximately 5 minutes walk from County Hall.

Park and Ride Services operate from Sowton and Marsh Barton Industrial Estates with bus services direct to the High Street.

The nearest mainline railway stations are Exeter Central (5 minutes from the High Street) and St David's and St Thomas's both of which have regular bus services to the High Street.



Fire/Emergency Instructions

In the event of a fire or other emergency please note the following instructions.

If you discover a fire, immediately inform the nearest member of staff and/or operate the nearest fire alarm.

On hearing a fire alarm leave the building by the nearest available exit. The County Hall Stewardesses will help direct you. Do not stop to collect personal belongings. Do not use the lifts. Assemble either on the cobbled car parking area adjacent to the administrative buildings or in the car park behind Bellair House, as shown on the site map above.

You should remain at the assembly point until you receive further instructions. Do not re-enter the building without being told to do so.

First Aid

Contact Main Reception (extension 2504) for a trained first aider. A list of First Aiders is displayed in each Committee Room.