

AIR – Always Inspection Ready Evidence Library Template

Document title:		Lead Officer:	
Review date:		Contact details:	
Synopsis of key points and outcomes:			

In order to ensure accurate evidence is held for use during Ofsted's full inspections of safeguarding and looked after children services as well as ongoing self-assessments, please identify any documents, narrative or quotes that demonstrate outcomes for children and young people or the impact any action or effort has resulted.

Please indicate which categories the evidence relates to (multiple sections may be relevant – if unsure which category your evidence relates to, select **outcomes**)

Please indicate in the comments boxes which section/s are key, for example page 7 para 2:

Every Child Matters:

Tick	Comments
<input type="checkbox"/> Be healthy	
<input type="checkbox"/> Stay Safe	
<input type="checkbox"/> Enjoy and achieve	
<input type="checkbox"/> Making a positive contribution	
<input type="checkbox"/> Achieving economic well-being	

Additional areas:

<input type="checkbox"/> General evidence of improvement (service)	
<input type="checkbox"/> General evidence of improvement (measures)	
<input type="checkbox"/> Promoting safeguarding	
<input type="checkbox"/> User engagement	
<input type="checkbox"/> Survey	
<input type="checkbox"/> Direct work with children and families	
<input type="checkbox"/> Quality assurance, complaints and compliments	
<input type="checkbox"/> Workforce development and training	
<input type="checkbox"/> Partnership working	
<input type="checkbox"/> Equality and diversity	
<input type="checkbox"/> Value for money and benchmarking	

Outcomes:

<input type="checkbox"/> Outcomes	
<input type="checkbox"/> Telling the story	