

# AIR – Always Inspection Ready

## Focus Group Feedback to SLG

|   |                                 |  |           |
|---|---------------------------------|--|-----------|
| <b>Focus Area</b><br>_____                            | <b>Briefing lead</b><br>_____   | <b>Inspector</b><br>_____                  |           |
| <b>Date of Meeting</b><br>_____                       | <b>Time of meeting</b><br>_____ | <b>Location of meeting</b><br>_____        |           |
| <b>Key messages</b> (in bullet point format)          |                                 | Did attendees feel that topic was covered? |           |
|   |                                 | <b>YES</b>                                 | <b>NO</b> |
| •   |                                 |  |           |
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| <b>Further information requested by the inspector</b> |                                 | Approved by SLG?                           |           |
|   |                                 | <b>YES</b>                                 | <b>NO</b> |
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Signed SLG representative..... Date .....

Signed task group representative ..... Date .....

